

## Internal Quality Assurance cell

### Minutes of The 1st meetings in 2016-17

The 1st meeting of The IQAC in the academic year 2016-17 was held on 16<sup>th</sup> June, 2016 at 3.00 pm in The office of IQAC under the chairmanship of the Principal Dr. S.M. Nadgule.

#### Present Members

1. Dr. P. B. Patil P.B.Patil
2. Dr. S.S. Agarwal S.S.Agarwal
3. Ms. S.U. Talmikar S.Talmikar
4. Mr. C.P. Bhakare C.P.Bhakare
5. Ms. D.C. Sawant D.C.Sawant
6. Dr. R.A. Joshi R.A.Joshi
7. Dr. A.A. Waghmare A.A.Waghmare
8. Mr. H.T. Shinde H.T.Shinde
9. Mr. R.M. Shelke R.M.Shelke
10. Mr. C.R. Toshniwal C.R.Toshniwal
11. Mr. S.N. Bandekar S.N.Bandekar
12. Mrs. Sachin Sachin

The co-ordinator of The IQAC Dr. P.B. Patil welcomed all the members of IQAC Initiating the agenda items

The chairman requested the co-ordinator to place the agenda item for discussion. The following agenda were discussed & resolution made.

1. Conformation of minutes of previous meeting

The co-ordinator Dr. P. B. Patil circulates the minutes of the previous meeting among the members of the IQAC. No comments have been received, hence the minutes of the previous meeting is confirmed.

2. Academic planning for the Academic Year 2016-17 regarding preparation of teaching plan, time table, daily teaching diary etc.

The meeting discussed the planning for the academic year 2016-17 for improvement of academic & administrative performance in the college. According to that discussion made on the preparation of the time-table & it is finalized to handover this matter to time-table committee & directed them to

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furnish the time-table within 10 days & submit the same to IQAC. Also it is decided to give instruction to all the teachers to prepare their teaching plan & submit teaching plan & teaching diary of the year within 10 days.

### 3. Discussion on faculty wise results.

The meeting discussed the faculty wise result & analysis. The same & report should be sent to LMC for further action.

### 4. Admission process

The admission process is discussed & resolution made to form a admission committee consist with teaching staff from all the subject for smooth process of the admission.

### 5. Formation of various working committees

The various working committees are formed with the same of co-ordinator along with their members are send to the principal for its confirmation in their joint meeting with faculty.

## 6. Discussion about research activities in the current academic year.

The research activity is the backbone of the college in now days also UGC introduce The Academic Point Indicator under Performance Based Appraisal Systems, so it is decided to form the research committee & motivate the faculty for the improvement of the research output.

The meeting ended with thanks to end from the chair.

Dr. S.M. Vadgule, Dr. P.B. Patil

Co-ordinator  
principal